

2021 CCC Operating Guide

I. Structure and Function of the CCC

- A. **Definition:** The CCC is an ad hoc committee of the whole representing the State of California.
- B. **Purpose:** The purpose of the CCC is to promote the Paint Horse industry, including all projects, functions, events, awards, etc., deemed appropriate by the CCC members and as approved by the clubs. The particulars of each project, function, event, award, etc., are to be worked out and approved by the members as sanctioned by the individual clubs and filed for future reference.
- C. **Members:** The CCC shall be composed of two elected representatives of each club. A CCC alternate can be any club member in good standing with written or verbal approval of their club president.
- D. **Officers:** The CCC shall elect from its members a chairman and vice-chairman. The chairman may appoint the secretary and treasurer provided the committee members approve them. In case of a vacancy on the board, club representatives will elect a new board member.
1. Duties of Officers
 - a. **Chairman:** Shall conduct all meetings and serve in such capacity as normally associated with the chairmanship. At the first CCC meeting of each year, the chairman will select two people to audit the financial records with the Treasurer.
 - b. **Vice Chairman:** Shall conduct all meetings in the absence of the chairman and assist the chairman as required.
 - c. **Secretary:** Shall keep an accurate record of the business conducted and make available copies of these minutes to each member as soon as possible after each meeting.
 - d. **Treasurer:** Shall keep an accurate financial accounting and record of all monies used by the CCC or its committees or designees, present financial statements at least quarterly, and assist in the audit of these financial records by the end of each calendar year, December 31.
 - i. The Treasurer will work with the chairman's appointees to conduct the audit at a mutually agreeable location and present a written report of the audit to CCC within 30 days of the end of the calendar year but no later than the first CCC meeting of the next year.
 - e. **Immediate Past Chairman:** Shall remain on the CCC for one year to maintain continuity but shall have no voting rights.
- E. **Voting:** All clubs are entitled to one vote per representative present at meetings.
1. Member assessment fees from clubs must be paid by December 31 of the current year or the club will lose all CCC privileges including but not limited to voting and CCC show approvals.
 2. In order to be a CCC approved club and for their members to be eligible for CCC Awards, the club must hold at least one CCC approved show each year or pay a \$500 participation fee. Payment in lieu of a CCC approved show must be made to CCC no later than November.
 3. No proxy votes shall be permitted. ANY PERSON REPRESENTING MORE THAN ONE CLUB AT THE CCC MEETING WILL ONLY BE ALLOWED ONE VOTE AND MUST DESIGNATE WHICH CLUB THE VOTE IS FOR.
 4. All issues pertaining to awards, new functions, or restructuring of the CCC shall be presented to all clubs before representatives shall vote.
 5. If two-thirds of the representatives decide that an issue is time sensitive, an item can be returned to the clubs for an electronic vote. The guidelines for such votes are: 1) they must be time sensitive; 2) deadlines will be set for each vote which must be made by e-mail, fax, mail, or phone. Phoned votes require a hard copy to be mailed within seven days; 3) 100% participation is not required but attempts will be made by Secretary or Chairperson to contact clubs; 4) only CCC reps or club president are authorized to submit votes.
- F. **Horseman of the Year:** Each year, if representatives deem there is a worthy person(s), a Paint Horseman of the Year shall be voted on and an appropriate award shall be given to this person(s), with story and photo published in the Directory.
1. Criteria for Paint Horseman of the Year

- a. This award shall be bestowed on a person who has, through voluntary services, helped in the promotion of Paint Horses and Paint Horse clubs in the State of California.
- b. Recommendations for Paint Horsemen of the Year shall be submitted by clubs IN THE FORM OF A WRITTEN BIO AT THE MEETING PRIOR TO THE LAST MEETING OF THE YEAR. No Nominations will be accepted after that meeting and CCC reps will vote at the last meeting of the year.

G. **Membership Assessment:** To defer some of the directors' expenses, a \$5 assessment per membership of each club is to be calculated by December 31st of each year.

- 1. All clubs will be charged a minimum of \$100 (20 x 5) or \$5 times the actual number of the club's members, whichever is greater for CCC member assessment purposes.
- 2. Membership assessments are due to the CCC Treasurer by April 15 for the prior year's assessment. Assessments not received by April 15 will be charged a late fee of \$100 in addition to the membership assessment.
- 3. All membership assessment money for the convention is to be divided and paid equally to the number of attending California national directors.
- 4. Director must be a member of a California regional club to receive monies.
- 5. Directors must present a written or verbal report to a CCC Participating regional club within 60 days of their return and a written report within 30 days must be sent to CCC treasurer before any monies will be paid. Verbal report must be verified by club president or the receiving club's meeting minutes.
- 6. NO CHECKS WILL BE ISSUED TO CALIFORNIA APHA DIRECTORS UNTIL ALL MONIES ARE COLLECTED FROM REGIONAL CLUBS BY CCC; ROLL CALL AT APHA MUST BE ATTENDED TO BE ELIGIBLE TO SUBMIT REPORTS TO RECEIVE ANY PAYMENT.

II. Requirements for CCC Show Approval

NOTE: **Unless by unanimous vote of all CCC representatives**, these rules and approved classes cannot be changed or added to once the current year's Directory is published, nor can show dates be changed or added to without the approval of the CCC. California clubs will be allowed eight judges per year to count toward CCC points.

Youth/Amateur shows do not count toward the 8 judges but do count for CCC points.

- A. Class awards will be given to each qualified exhibitor based on the current year's entrants per class, meeting the minimum number of judges and minimum number of points earned in all categories. CCC WILL AWARD HIGH POINTS AND RESERVE HIGH POINTS IN EACH CATEGORY.
- B. Sponsorships will put in the general awards budget. Sponsorships are welcome at any time, though any sponsorships received after the directory goes to print will only be listed on the CCC website.
- C. All California APHA-approved shows and classes will be eligible for points, provided the CCC approves them and they adhere to the committee's rules. No new show events will be approved for CCC points unless there is one weekend between show events. A show is not considered a "new event" if a show date varies by 1-2 weeks, forward or backward, due to a change in the APHA calendar, venue availability and/or a Federal holiday.
- D. Premium lists or notification of the show must be mailed, emailed, or published online (website, social media including Facebook) to all current regional club members at least two weeks prior to the show.
- E. Any club may request one youth/amateur show to be held at any 4 judge or less, non-combined show on the same weekend as their show. Any club holding a 2 day show can also hold a youth/amateur show on the same weekend.
- F. AWARD FEES: All shows will be assessed \$1.00 per entry per judge on all approved classes or a minimum of \$50 per show to cover award costs.
- G. ADMINISTRATIVE FEES: All CCC approved shows will pay \$1.00 per horse/per judge to the CCC to offset administrative costs.
- H. ALL FEES are to be sent to the current CCC treasurer within 15 business days of the show. The official CCC payment information form, available from show secretary or CCC treasurer, must accompany the fee check. Failure to provide the form with correct information will result in a delay of processing the fees and could incur late penalties. State points will not be posted until the correct fees are paid. **The**

CCC treasurer is: Diane Lang, 36 Rancho Drive, San Jose, CA 95111, Phone: 408-281-4355, Email: **Langs123@aol.com**

- I. Completed show results must be submitted (mailed or emailed) to the pointskeeper **within 15 days after the completion of the show**. Submission of results by individual clubs will be in a format consistent with pointskeeper requirements (APHA Compatible Disk). Clubs will be charged an hourly fee for error repairs, show building and scoring if APHA compatible disk is not submitted as stated in pointskeeper contract. **The CCC pointskeeper is: Jennifer Mendes**, Email: **MJMPaints@aol.com**
- J. Penalties
 1. These rules will be strictly enforced for show approval. Shows can be fined at CCC discretion.
 2. A fine of \$100 will be assessed to any club that does not forward **results or show fees on time**. Pointskeeper will notify show secretary, club president and CCC treasurer when results have not been received on time.
 3. Points will not be posted until all monies and fees are paid.
- K. All APHA rules are to be observed at all CCC-approved shows.
- L. Club must notify the CCC Secretary via email at least 30 days in advance of any CCC-approved show that will be cancelled in the same year it is to be held. The CCC Secretary will advise all CCC officers and representatives via email within 48 hours.

III. Exhibitor Requirements (Open, Amateur and Youth)

- A. Only California regional club members are eligible to accumulate points toward CCC year-end awards. Owner of the horse must be a member. Club must be in good standing with CCC for points to count.
- B. Points are not accumulated until membership club dues are paid for the current year (points are not retroactive).
- C. Only one member of a partnership horse need be a member of a regional club for that horse to be eligible. Ranch-owned horses are eligible if ranch owner is a member.
- D. A club secretary or representative will notify any exhibitor or owner who has an uncleared or outstanding debt to that club. The exhibitor will be allowed 10 days to clear such debts. After 10 days any points earned by the exhibitor or any horses shown by said exhibitor at that show or any show afterward will not be allowed. At such time as the debt is cleared, points will again be accumulated but none will be retroactive.

IV. Additional Amateur Exhibitor Requirements

- A. Amateur must have current APHA amateur card or current APHA novice amateur card.
- B. Amateur's horse must be owned by him/her or the amateur's immediate family, according to the applicable current-year APHA rule to receive points.
- C. To be eligible for year-end class award, the horse/rider combination must earn points under a minimum of 12 judges and earn at least 15 points except in Yearling Longe Line, which cannot be shown until after May 15th of each year, where a minimum of 8 judges and 10 points are required.

V. Additional Youth Exhibitor Requirements

- A. Youth's horse must be owned by the youth or the youth's immediate family, according to the applicable current-year APHA rule to receive points. (Leadline exempt from this rule.)
- B. Youth points will be tallied on the basis of one horse/one rider. (Leadline exempt from this rule.)
- C. The same horse may be declared by more than one youth as long as APHA rules governing youth participation are adhered to (e.g., the same horse may not be ridden in two youth Western Pleasure classes) (APHA).
- D. Youth's age is determined by the age he/she is on January 1 (APHA).
- E. Youth may not ride or exhibit a stallion in any youth class (APHA).
- F. Any youth entering a lope class will not be eligible to enter the Youth Walk/Trot classes at that same show.
- G. To be eligible for year-end class award, the horse/rider combination must earn points under a minimum of 8 judges and earn at least 10 points.

VI. Points Tabulation & Class Awards

- A. All classes shall be awarded points according to the chart at the end of this guide.
- B. The year-end awards for each class shall be determined by combining the points earned under the best 25 judges in that particular class. Horse/amateur must earn points under 12 judges and have at least 15 points in that particular class to be eligible for a year-end class award except in Yearling Longe Line, Two Year Old Western Pleasure and Two Year Old Hunter Under Saddle, which cannot be shown until after May 15th of each year, where a minimum of 8 judges and 10 points are required. Youth must earn points under 8 judges and have at least 10 points in that particular class to be eligible for a year end class award.
- C. The points system is based on the fact that horses or youths are competing only against the horses or youths their own age for an award given to their age group (e.g., Junior and Senior). Before state points can be tabulated in a combined class, horses or youth shall be separated into their appropriate age levels before points can be awards.
 - i. (Example #1: Junior Reining has one entry, Senior Reining has two entries and it is agreed by all concerned to combine the classes. The Junior horse can receive only one state point in this combined class.)
- D. Classes that are awarded on an all-age basis, but split on the premium list or are split at a show, shall have points awarded according to the points chart, with the number of horses competing in their respective age groups.
- E. In the all-age classes and the youth 18 & under classes, points are calculated on an all-age basis, and the total number of halter or performance points are added to the particular horse's or youth's score.
- F. Grand champion and reserve grand champion will not be awarded extra points, as they are competing for awards in their age level only.
- G. In the event of a tie between two or more horses for a high-point or class award at the end of the horse show season, the horse with **the least amount of judges** shall be declared the winner. If there is still a tie it will be broken by **head to head competition. If a tie still exists, both horses will be declared co-champions.**
- H. In any dispute arising between seller and buyer of a horse receiving a CCC year-end award, the rights to that award will be settled strictly by the respective parties involved and will not involve the CCC.

VII. High-Point Awards

- A. Points for these awards will be tabulated as in the regular awards program. Show and exhibitor eligibility and all other rules shall be the same as in regular awards rules.
- B. The CCC will give a High-Point Horse award and Reserve High-Point Horse award for Open, Amateur, Youth 18 & Under, Novice Youth, Youth Walk/Trot, Novice Amateur, and Amateur Walk/Trot.
 1. Awards are based on points earned by one horse/one rider combination in their respective division except the Open award, which is based on all points earned by the particular horse in Open classes regardless of rider/exhibitor.
 2. The High-Point Horse must exhibit in a minimum of three performance classes and must earn a minimum of 10 points in each class for this award.
 3. The High-Point Horse must exhibit in a minimum of three performance classes at each show for that show to be eligible for points toward this award.
 4. Points will be tabulated on the best 25 judges. All APHA classes in their respective division will count toward this award. Note: all APHA youth classes will count toward the Youth 18 & Under award except Novice Youth or Youth Walk/Trot classes, which will count toward their own respective awards.
 5. Halter points earned in the respective division will count toward this award but are not mandatory.

6. To be eligible for High-Point Awards, the horse or horse/rider combination must:

Division(s)	Earn Points under Minimum Number of Judges	Earn Minimum Number of Points
Open, Amateur, Novice Amateur, Amateur Walk/Trot	12	15
Youth, Novice Youth, Youth Walk/Trot, Yearling LL, Two Yr Old WP & HUS	8	10

VIII. Memorial

- A. Any club or individual that wishes to establish a memorial award must first submit the request in writing to CCC no later than October. If approved, the award would go into effect the following year and all requirements and notices will be published in the directory. The written request should indicate the name with a short bio of the person or animal for whom the award is named. The request must specify the criteria to determine the winner of the award. Such requirements should not be in conflict with existing points keeping rules and should be approved by the current pointskeeper. The establishing club or individual must agree to reimburse CCC each year for the cost of the physical award given to the winner. If there is a preference, the request should also indicate a budget and/or what type of award will be given (e.g. bronze, statue, plaque, etc).
- B. CCC is not responsible for awards picked up by any person other than the winning exhibitor. Any dispute arising regarding awards earned by a horse which has been sold is to be worked out between the buyer and seller. Awards must be picked up by recipient or their designated representative by the end of the awards banquet or the award will be forfeited to CCC.